

The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Student Representatives: Caroline Pawlow

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Ken Roos, District Solicitor;
Jeanne Pocalyko, Director of Human Resources;
Chris Groppe, Director of Individualized Student Services;
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Oscar Torres, Director of State and Federal Programs/Curriculum Supervisor;
Nancy Adams, Curriculum Supervisor;
Pat Gately, Curriculum Supervisor;
Amy Meisinger, Principal, Conestoga High School;
Patrick Boyle, Assistant Principal, Conestoga High School;
Matt Gibson, Principal, Valley Forge Middle School;
Stephanie Demming, Principal, Beaumont Elementary School;
Karen Whyte, Principal, New Eagle Elementary School;
Jeanne Braun, Coordinator of Volunteer Services;
Bob DeSipio, TEEA President
and members of the press.

Call to Order and Pledge to the Flag

Report from Student Representative

- Caroline Pawlow discussed past and upcoming events at Conestoga High School

Report from Staff

- Susan McCann reported on STEAM articles.

Solicitor, Ken Roos, reviewed the procedures for public comment.

Comments/Questions from Community Members:

- Jerry Henige commented on teacher resignations.

Priority Discussion/Action

None

Committee and Ambassador Reports

- A. Diversity - Michele Burger
- B. Facilities - Michele Burger
- C. Finance – Todd Kantorczyk
- D. Education – Katharine Murphy
- E. Ad Hoc Public Information Committee – Roberta Hotinski
- F. Ad Hoc Legislative – Edward Sweeney
- G. Policy – Kevin Buraks
- H. Intermediate Unit/Technical School – Scott Dorsey

Consent Agenda**Minutes of the September 25, 2017 Regular Board Business Meeting**

The Board of School Directors approved the minutes of the September 25, 2017 Regular Board Business Meeting.

Receive Financial Reports

The Board of School Directors approved payment of current invoices and payroll as stated below:

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$12,500,000.00 for the month of November.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$16,629,074.90 for the month of September.

Routine Personnel Actions**Resignations/Releases/Retirements**

The Board of School Directors approved the following resignations/releases/retirements:

- Nancy Brooke, secretary "A", Valley Forge Elementary, retirement, effective 1/2/18
- Marianne Cleary, supervisor of transportation, TEAO, retirement, effective 2/23/18
- Sydney Monte, general kitchen worker, TEMS, resignation, effective 10/5/17
- Noreen Richardson, substitute nurse, District, resignation, effective 10/17/17
- Mary Joel Waterman, substitute teacher, District, resignation, effective 10/10/17
- Dawn Zrebiec, substitute nurse, District, resignation, effective 10/12/17
- Issuance of statement of charges against Employee # 8588, Conestoga High School, in the form presented to the Board

Appointments

The Board of School Directors approved the following appointments; changes in position and/or location:

- James Alfano, substitute teacher, District, effective 9/25/17
- Lauren Baxendell-Delucce, change in FTE to (.38) general kitchen worker, Valley Forge Middle, effective 8/23/17
- Nancy Caldwell, change in FTE to (.69) paraeducator, Valley Forge Elementary, effective 9/18/17
- Shannon Curran, teacher, Long Term Substitute Teacher Contracts, Valley Forge Middle, salary based and prorated on an annual salary of \$61,950, effective 9/14/17 to 12/20/17 and 1/3/18 to 1/29/18**
- Seth Dixon, substitute teacher, District, effective 10/3/17*
- Rushon Drayton, substitute custodian, District, at an hourly rate of \$11.78, effective 9/25/17*
- Kirsten Firestine, after school program teacher, Valley Forge Elementary, at an hourly rate of \$28.00, effective 10/19/17
- Aubrey Griffith, substitute teacher, District, effective 10/20/17*
- Elizabeth Grove, crossing guard, Conestoga High School, at an hourly rate of \$17.77, effective 10/17/17*
- Christie Hatch, substitute teacher, District, effective 9/27/17*
- Delilah Hightower, (.5) general kitchen worker, Valley Forge Elementary, at an hourly rate of \$12.13, effective 10/17/17*
- Robin Holloway, substitute teacher, District, effective 10/5/17*
- Caitlin Kershinski, (.5) custodian, Devon Elementary, at an hourly rate of \$14.19, effective 10/2/17*
- Daniel Masse, substitute teacher, District, effective 10/4/17*
- Ashlyn McElroy, teacher, change of location to Devon Elementary, effective 10/5/17
- Terry Messantonio, change in FTE to (.94) cafeteria manager, effective 8/28/17
- Sydney Monte, substitute general kitchen worker, District, at an hourly rate of \$11.69, effective 10/5/17
- Kathleen Murphy, substitute teacher, District, effective 10/18/17*
- John Numerick, (.56) general kitchen worker, change in location to T/E Middle, effective 10/16/17
- Heidi Powel, teacher, Long Term Substitute Teacher Contract, Hillside Elementary, salary based and prorated on an annual salary of \$50,250, effective 12/14/17 to 4/12/18* **

Victoria Riego De Dios, (.53) general kitchen worker, Beaumont Elementary, at an hourly rate of \$12.13, effective 10/10/17*

Michael Stokes, substitute custodian, District, at an hourly \$11.78, effective 10/18/17*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

** Salary subject to negotiated contract with the Tredyffrin/Easttown Educational Association for 2017-18 school year.

Probationary Period Wage Adjustment

The Board of School Directors approved the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:

Rita Khalaila, secretary/clerk, TEAO, effective 9/26/17

Patricia Lanahan, secretary, Conestoga High School, effective 10/10/17

Volunteer Report

BEAUMONT ELEMENTARY SCHOOL

HSA Gathering

Kimberly Anthony	Kelly Bickel	Paula Cardenas	Michelle Cherny
Becky Cogswell	Katie Donnelly	Auste Joost	Lindsey Keys
Min Lubiniecki	Erin Monast	Purusha Mostoller	Peggy Myers
Courtney O'Brien	Michael Scheffer	Megan Schwartz	Kristine Toscano
Jessica Weinberg	Elena Williamson		

Kindergarten

Audrey Allen	Jennifer Anderson	Melissa Aufiero	Shima Briggs
Michelle Cherny	Sacha Connor	Kerry Jarema	Lindsey Keys
Trish Markell	Alicia Mendicino	Erin Monast	Cathy Rains
Sara Valenti	Lindsey Weber	Jaclyn Wertheimer	

First Grade

Annette Hadley	Claire Hadley	Rupa Joshi	Stacey LeSage
Lauren McLaughlin	Megan Riley		

Second Grade

Michele Brown	Ana Da Costa	Leila Da Costa	Anjuli Gairola
Giulia Ghibellini	M. Catherine Lambert	Harris Vuadens	Cara Wiechecki

Third Grade

Paula Cardenas	Kim French	Min Lubiniecki	Amy Orcutt
Erin Traineau			

Fourth Grade

Jen Bracco	Michele Brown	Shannon Choe	Julie Crowe
Kerry Dolan	Stephanie Frederick	William Krapf	Andrea Krick
Stacey LeSage	Colleen Mahoney	Ashley Meyers	Julia Morrill
Amy Orcutt	Lian Qian	Christine Singley	Victoria Stagnaro

Library

Michelle Moua	Pikk Nga		
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Walking Club

Kathleen Bendernagel	Michele Brown	Paula Cardenas	Stacy Chong
Sacha Connor	Megan Doble	Katie Donnelly	Stephanie Frederick
Jasmine Harris	Tricia Jackson	Amanda Kaune	Stacey LeSage
Claudette McCarron	Ann McCarthy	Lauren McLaughlin	Peggy Myers
Pikk Nga	Magan Pilato	Suzanne Pugh	Erin Traineau

Health Screening

Jen Bracco	Valerie Cheng	Megan Doble	Nadia Gerard
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Amanda Kaune	Lauren McLaughlin	Michelle Moua	
Chess Club			
Jen Bracco	Paula Cardenas	Stacy Chong	Katharine Mayer
Erin Muhly	Ann McCarthy	Elizabeth Patterson	Jessica Weinberg
MASH			
Julia Morrill	Sara Valenti	Cara Wiechecki	
DEVON ELEMENTARY SCHOOL			
Beautification			
Shweta Sivaraman			
Box Tops			
Linda Huffman			
Charleston Gift Wrap			
Kate Farabaugh			
Communications			
Wendy Cook	Michele Seeger		
Cultural Arts			
Christina Arnault	Mary Ellen O'Donnell		
Directory			
Marisa Campbell	Megan Hillier	Kim Sylvester	
Health Screenings			
Lindsey Wisch			
Library			
Lauren Amjed	Beth Fogarty	Priscilla Futema	Jennifer Lara
Robert Lawson	Cathy Rains	Nikole Salata	
Little Cypress Elementary School			
Christina Arnault	Christa Bialka	Jen Gallagher	Lindsay Hagerman
Christine Jones	Raquel Murphy	Kelly Myers	Mary Ellen O'Donnell
Mother/Son Movie Night			
Amy Fatz	Kara McMahan	Becky Ormsbee	
School Store			
Linda Huffman			
Spirit Wear			
Gaby Evers	Kate Miller		
HILLSIDE ELEMENTARY SCHOOL			
Kindergarten VIP Visitor			
Tiffany Kahan			
First Grade Mystery Reader			
Peggy Dudrick	Mark Friel	Caitlyn King	Laura Mills
Ozge Yeniay			
Library			
Cosette Elliott	Kathy Gribb	Collene Kennedy	Christin King
Laura Mills	Catherine Munch	Amy Rosenstein	Nicole Scherer
Faiza Tariq	Pia Twomey	Stacy Warkentine	
Redecorating after Painting			
Christin King	Kelcey King	Rashika Senapathy	Raju Senapathy
VALLEY FORGE ELEMENTARY SCHOOL			
Cafeteria			
Lauren Doran	Amanda Ivory	Tracy Scully	

Lobby

Heather Mc Connell

Miscellaneous

Stacy Albert	Geisa Arnold	Heather Bittenbender	Emily Carteen
Peiti Choi	Carli DiFabio	Melissa Fanelli	Jenny Ham-Roberts
Sarah Humbarger	Amanda Ivory	Melissa Keene	Anne Luba
Simmer Marcelli	Ann Marie Marburg	Heather Mc Connell	Susan Mc Gowan
Christine Miller	Tu Phuong Ng	Yunjin No	Shalin Patel
Moji Pour	Allison Richardson	Andrea Sau	Julia Soura
Sarah Suriano	Caren Trudel		

Library

Stacy Albert	Heather Bittenbender	Emily Brunner	Eva Case-Issakov
Tarin Cataldo	Laura De Jong	Alexis DiLullo	Lauren Doran
Katherine Forester	Jenny Ham-Roberts	Heather Hill	Amanda Ivory
Kamila Jodzio	Melissa Keene	Agnes Kent	Chulani Kudalugodaarachchi
Ann Marie Marburg	Heather Mc Connell	Susan Mc Gowan	Christine Miller
Jo-Anna Novelli	Tina Parson	Phyllis Reid	Allison Richardson
Jon Rust	Andrea Sau	Linda Schubert	Julia Soura
Beth Stanfield	Brooke Stein	Jaclyn Wahlers	Brooks White
Patricia Willcox	Doug Wilson	Kristen Wright	Fanny Yuliana

Publishing Center

Tarin Cataldo	Brooks White	Elayne Schmidt	
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Music

Tiffany Leong

School Store

Tara Karbiner	Amanda Ivory	Amanda Meyer	Beth Stanfield
Brooke Stein			

Executive Board

Stacy Albert	Emily Carteen	Tarin Cataldo	Erika Dawson
Alexis DiLullo	Davie Greger	Shilpa Gupta	Amanda Ivory
Kim Kerns	Simmer Marcelli	Angel Mc Aveney	Heather Mc Connell
Susan Mc Gowan	Rujuta Mandelia	Adrienne Miller	Amanda Mlinar
Alison Murray	Julia Soura	Beth Stanfield	Brooks White
Doug Wilson			

T/E MIDDLE SCHOOL**School Store**

Christina Arnault	Christine Beckwith	Amy Biborosch	Kelly Bickel
Heather Burton	Rebecca Caldwell	Marla Carson	Laura Chambers
Karen Close	Wendy Cook	Annie Detwiler	Mimi Gorman
Liz Hardy	Tracy Hughes	Kate Kilgarriff	Catherine Kunsch
Min Lubiniecki	Michele Lynch	Kathleen Meaney	Wendy Mercaldo
Kim Niles	Sandy Nissenbaum	Barbara Todd	Katharine Vanderau
Katrina Von Hoyer	Maggie Yates	Gita Young	

Health Screening

Kara Frech	Victoria Stagnaro		
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Art Studio

Courtenay Homan	Rita Thompson		
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Chaperones "Welcome Back Dance"

Susan Cantando	Lisa D'Arcy	Debra Ridder	Maureen Sloan
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CONESTOGA HIGH SCHOOL

Homecoming

Carol Abele	Michael Abele	Elizabeth Alleyne	Marianne Anestad
Mindy Bernstein	Jason Borrelli	Shelly Braman	Jane Cheng
Sharon Chung	Karen Cox	Paul Czubryt	Matthew Delaney
Stephanie Demming	Kerry Dolan	Kim French	Jennifer Fryberger
Arthy Goyal	Julie Hernster	Anupama Kopri	Katherine Mc Govern
Hyon-Mi Meall	Carla Morrone	Cynthia Overton	Marisol Perez
Lori Piccone	Partha Ray	G Grant Russian	Jenny Russian
Leslie Seibel	Diane Sirull	Francis Sudall	Suzie Tang
Judimarie Thomas			

Comparative Literature

Field Trip

Susan Bennett	Mimi Hugo	Margaret Mac Kenzie	David Williams
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Main Office

Amy Buck	Tracy Castelli	Trish Connell	June Di Dario
Judith Dunn	Karen Friedman	Susan Huck	Heidi Lou Mallott
Cindy Sillhart	Erin Shine		

Student Services

Barbara Bashe	Susan Hirshman	Margaret Mac Kenzie	Jane Martin
Kristy Moesler	Carol Overend	Sarah Regan	Jennifer Roessler
Jeanne Swope	Karen Williams		

Attendance Office

Melanie Bradish	Suzanne Emerson	Bethann Jakoboski	Marina Lazaratou-Polychronopoulos
Jill Semmer	Shihong Sheng	Cindy Sillhart	Michelle Stevenson
Karen Vadner			

Achievement Center

Carol Abele	Kristine Adams	Margaret Auslander	Mindy Bernstein
Tracy Castelli	Laura Chambers	Joanne Howarth	Donna Hutchinson Lang
Audrey Kese	Mike Mc Fadden	Shihong Sheng	Tina Whitlow

Athletic and Non-Athletic Position Recommendations for the 2017-2018 School Year

The Board of School Directors confirmed the administrative recommendations for the athletic and non-athletic positions for the fall season of the 2017-2018 school year at the stipends set forth in the attached list:

<u>School</u>	<u>Sport</u>	<u>Employee</u>	<u>Step</u>	<u>Stipend</u>
VFMS	Football-weight	Andrew Guy	1	\$3,138.00
CHS	TV Studio Position 2	Alison Ferriola	1	\$2,000.00
CHS	Website Manager #1	Brooke Eidell	1	\$1,405.00
CHS	Philosophy Club & Ethics Bowl	John Koenig	1	\$252.50
CHS	Philosophy Club & Ethics Bowl	Katie Buckley	1	\$252.50
CHS	Piodanco	Laureen Stohrer	1	\$1,010.00
CHS	Scheduling Assistant	William Dewees	1	\$1,515.00
CHS	Senior Class Advisor #1	Tricia Ebarvia	1	\$2,654.00
CHS	REACH	James Moran	1	\$1,515.00
TEMS	Communication Coordinator	Keith Nunnelee	1	\$945.33
TEMS	Jazz Band #1	Michael Stefano	1	\$1,483.00

Contracted Services for the 2017-2018 School Year

The Board of School Directors approved the following vendors to provide services to students during the 2017-2018 school year.

Contractor	Description of Work	Rates
CPS Professional Services, LLC	Investigative Services	Updated Rate of \$125 per hour
Heckendorn Shiles Architects	Architectural Project Management Services and Interior Design	Administration Rate of \$83.20 per hour
Rebecca Kennedy Lorenzini	Professional Development for Faculty In-Service	Travel expenses
Mirmont Outpatient Center (previously Mainline American Day Educational Services)	Educational Services	\$35.00 per hour
Wendy Pfeffer	Professional Development Faculty In-Service	\$1,400 per day
Child Guidance Resource Center	Social Skills	\$65 per hour

Acceptance of Gifts

The Board of School Directors accepted with pleasure and appreciation the following donations:

2 clothing racks donated by Shannon & Forrest Hansen to the Conestoga High School Drama Department.

85 novels donated by the Easttown Library to the T/E and Valley Forge Middle Schools classroom libraries valued at \$85.00.

A diamond head DU-107 ukulele donated by Mrs. Stephanie Thibault to the Devon Elementary School Music Department valued at \$26.00.

Football practice jerseys donated by an anonymous donor to the Valley Forge Middle School valued at \$555.00.

Change Orders

The Board of School Directors approved the following change orders:

Synthetic Turf Replacement at Teamer Field:

GC-1 Athletic Fields of America, Inc. Credit (\$16,500.00)

VCT Floor Reconditioning & Replacement at CHS:

GC-1 Continental Flooring Company Credit (\$11,332.80)

The Facilities Committee met on Monday, October 10, 2017 and reviewed the above change orders and recommends same to the full Board for approval.

Approval of Transfer to Capital Reserve Fund

The Board of School Directors approved the transfer of \$650,000 from the General Fund to the Capital Reserve Fund for the 2016-2017 year.

Crossing Guard Agreement

The Board of School Directors approved an agreement with Easttown Township to resolve any and all alleged outstanding obligations of both parties under the July 11, 2007 letter of understanding with respect to crossing guards through the date of execution of this Agreement, and simultaneously rescind the provisions of such letter of understanding relating to crossing guards as of the date of this Agreement.

The Board further requested Easttown Township to pass an ordinance authorizing the District to assume the hiring and oversight of school crossing guards pursuant to 53 P.S. 66915.

Upper Main Line YMCA Rental Contract

The Board of School Directors approved a rental contract between Conestoga High School and Upper Main Line YMCA for the use of its pool for the high school swim team for a total of \$13,165.

Educational Services Agreement

The Board of School Directors approved an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2017 Extended School Year from June 15, 2017 through August 27, 2017 at a total cost not to exceed \$6,165.

Agreement with CCRN

The Board of School Directors approved an agreement between the Tredyffrin/Easttown School District and CCRN to provide educational and support services to students.

Agreement with Monroe Operations d/b/a Center for Families

The Board of School Directors approved an agreement between the Tredyffrin/Easttown School District and Monroe Operations d/b/a Center for Families to provide educational and related services to students for the 2017-2018 school year.

Policies Recommended for Second Reading

The Board of School Directors adopted the following draft/revised policies:

- Draft Policy 1126: Website Accessibility
- Revised Policy 4030: Appointment of Employees and Required Certifications
- Revised Policy 4035: Dress and Appearance
- Revised Policy 5436: Reporting Suspected Child Abuse

Scott Dorsey moved, then the motion was seconded, that the Board of School Directors approve the consent agenda. The motion passed 9-0.

Other Actions Under Consideration

2018-2019 Instructional Calendar Memorandum of Understanding and Resolution

The Board of School Directors approved the Memorandum of Understanding (MOU) between the Tredyffrin/Easttown School District and the Tredyffrin/Easttown Education Association. This MOU designates August 22, 2018 as the earliest first day for returning teachers for the 2018-2019 school year.

The Board of School Directors adopted the resolution which sets the instructional calendar for the 2018-2019 school year and designates Section 1502 and Act 80 days as part of the approved calendar.

Comments/Questions from the Board:

- Michele Burger commented on student days.

Comments/Questions from Community Members:

- Doug Anestad commented on student days.

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors approve 2018-2019 Instructional Calendar Memorandum of Understanding and Resolution. The motion passed 9-0.

Revised Policy 6146, Student Athletics, First Reading

The Board of School Directors approved the Revised Policy 6146: Student Athletics, on a first reading basis, as ready for adoption at the next regular meeting.

Comments/Questions from the Board:

- None.

Comments/Questions from Community Members:

- None.

Michele Burger moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 6146: Student Athletics. The motion passed 9-0.

November Election Ballot Question

The Board discussed the Proposed Constitutional Amendment on the November elections ballot and agreed that approval of the amendment would not benefit the District.

Comments/Questions from Community Members:

- Jerry Henige commented on the November election ballot question and Senate Bill 2.
- Cindy Verguldi commented on the Facilities Committee Meeting.
- Doug Anestad commented on the November election ballot question.

Information

School Board Meetings

Ken Roos, the District solicitor, stated that there were two executive session since the last Board meeting. Board members discussed collective bargaining, confidential personnel matters and pending labor grievances.

October 10, 2017 at 9:30 pm
October 23, 2017 at 6:00 pm

Future School Board Business Meetings:

Wednesday, November 8, 2017, Special Board Business Meeting – 7:30 p.m. at Valley Forge Middle School, 105 W. Walker Road, Wayne

Monday, November 13, 2017, Regular Board Business Meeting - 7:30 pm at Conestoga High School, 200 Irish Road, Berwyn

Monday, December 4, 2017, Regular Board Business Meeting - 7:30 pm at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, January 2, 2018, Special Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

**English as a Second Language
Students Participation in Fall Activities**

The meeting was adjourned 9:27 pm.

Submitted by

Arthur J. McDonnell
Board Secretary

(minutes prepared by M. Durante)